



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.3

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## MEMORANDUM

**To:** CMAP Board and Committees  
**From:** CMAP Staff  
**Date:** February 4, 2015  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 155 local projects have been initiated. Of these, 96 projects have been completed, 49 are fully underway, and 10 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

**ACTION REQUESTED:** Discussion



## Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see <a href="#">website</a> )	Brian Daly	May 2014-Aug. 2015	Staff assistance	Staff has begun the visioning phase of the project and is drafting the recommendations memo. Staff presented the completed Existing Conditions Report to the Steering at a meeting on January 7. A public workshop took place in Carpentersville on January 21.
Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> )	John O'Neal	May 2014-June 2015	Staff assistance	Incorporated Village comments on Existing Conditions Report. Shared Existing Conditions Report with Steering Committee and scheduled meeting with them to discuss report (February 4). Began planning for Visioning Workshop.
Barrington area bikeway feasibility study	Jack Pfungston	June 2014-June 2015	Consultant assistance	A public meeting to review and comment on the five proposed routes will be held on February 5 in Hoffman Estates. Steering Committee will narrow field to two routes after public meeting.
<i>Bensenville comprehensive plan (see <a href="#">website</a>)</i>	<i>Sam Shenbaga</i>	<i>Mar. 2013-Jan. 2015</i>	<i>Staff assistance</i>	<i>Newly completed. Plan adopted unanimously by Village Board on January 28.</i>
Berwyn parking study (see <a href="#">website</a> )	Lindsay Bayley	Nov. 2013-June 2015	Staff assistance	Existing Conditions Report draft under internal review.
Berwyn zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	Jan. 2013-May 2015	Staff and consultant assistance	No update this month.
<i>Blue Island capital improvement plan</i>	<i>Evy Zwiebach</i>	<i>Apr.-Dec. 2015</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping is underway.</i>
Calumet Park planning priorities report	Sam Shenbaga	TBD	Staff assistance	Scoping is underway.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Oct. 2015	Consultant assistance	Camiros has completed a technical review memo in mid-December, which outlines initial recommendations for revisions to the zoning and subdivision ordinances. The project has been put on pause and will be picked back up after elections in April.
Chicago Metro Metals Consortium	Martin Menninger	Nov. 2014-Apr. 2015	Staff assistance	Initial screening criteria were used to narrow the project list, with further discussion of evaluation criteria at a steering committee meeting on January 26. Further evaluation and prioritization will occur before the next steering committee meeting, scheduled for February 19.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Carol Stream comprehensive plan (see <a href="#">website</a> )	Trevor Dick	Feb. 2014- June 2015	Staff assistance	The Steering Committee met on January 12 to review the Existing Conditions Report. Currently a recommendations memo is being prepared and a public visioning workshop is being planned for March.
Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Dec. 2013- Sept. 2015	Staff assistance	A focus group meeting on the industrial areas in Pilsen and Little Village was held on January 22. The team is preparing for upcoming community engagement, including a focus group and community workshops in the late winter and spring.
Chicago West Pullman neighborhood plan	Evy Zwiebach	Oct. 2014- Sept. 2015	Consultant assistance	The consultant submitted the revised draft Existing Conditions Report, which CMAP staff, as well as DPD and local partner, are reviewing. The first public meeting took place on January 15. The next Steering Committee meeting is scheduled for February 23.
Chicago Heights comprehensive plan (see <a href="#">website</a> )	Kendra Smith	Apr. 2013- Mar. 2015	Staff assistance	Draft comments have been received from Steering Committee and project partners; final plan underway. Planning for late February open house and planning and zoning commission presentation.
Chinatown neighborhood plan (see <a href="#">website</a> )	Stephen Ostrander	Apr. 2013- Feb. 2015	Staff assistance	The public comment period for the draft plan ended on January 8. CMAP staff assisted main community partner in preparation of grant application to Chicago Community Trust for funding to support implementation of plan. CMAP staff began laying out the plan for final publication.
Cicero comprehensive plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2014- June 2015	Consultant assistance	The consultant presented the existing conditions report to the Steering Committee this past month and will proceed with visioning and plan development.
Cook County consolidated plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2013- Jan. 2015	Staff assistance	<i>Newly completed. On January 21, the Cook County Board adopted the plan. CMAP staff will now assist with submission of the plan to EDA (February 2015) and HUD (August 2015) while also pursuing implementation.</i>
Crete comprehensive plan	Jack Pfingston	May 2014- Aug. 2015	Consultant assistance	First meeting of the Steering Committee took place January 13. Data collection continues, with stakeholder interviews in first half of February to be followed by first public meeting and workshop (set for February 19).
Crystal Lake transportation plan (see <a href="#">website</a> )	Nora Beck	Mar. 2014- June 2015	Staff assistance	Staff are drafting the existing conditions report for the City's review in February.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Dixmoor planning prioritization report (see <a href="#">website</a> )	Jessica Gershman	Jan. 2014-Feb. 2015	Staff assistance	Community reviewing draft report, with expected Board review and action in February.
DuPage County / Addison Homes for a Changing Region project	Kendra Smith	Sept. 2013-Mar. 2015	Staff assistance	Draft comments received from municipalities. Finalization of draft plan underway.
DuPage County / Hanover Park Homes for a Changing Region project	Drew Williams-Clark	Nov. 2014-Oct. 2015	Consultant assistance	Initial fact finding discussions with municipal officials and staff took place in January.
DuPage County Elgin-O'Hare bicycle and pedestrian planning	John O'Neal	Mar. 2015-Sept. 2016	Consultant assistance	Scoping underway, with RFP release expected in February.
DuPage County sustainability guide (see <a href="#">website</a> )	Louise Yeung	June 2014-July 2015	Staff assistance	No update this month.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Aug. 2015	Staff assistance	A Steering Committee meeting to kick off the project will be held on February 9.
Endeleo Institute planning priorities report	Kendra Smith	Feb.-Oct. 2015	Staff assistance	Scoping underway, with project startup expected in early February.
Fox Lake planning priorities report	Jack Pflingston	Dec. 2014-June 2015	Staff assistance	Stakeholder engagement proposal completed and reviewed. Stakeholder interviews will take place during weeks of February 9 and 16.
Franklin Park comprehensive plan	TBD	Apr. 2015-June 2016	Staff assistance	Scoping underway.
<i>Glenview natural resources plan</i>	<i>Brian Daly</i>	<i>Feb.-Dec. 2015</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping is underway.</i>
Governor's State University green infrastructure plan	Holly Hudson	Apr. 2015 – Mar. 2016	Consultant assistance	Scoping is near completion. Execution of an MOU with Governor's State University is expected in early February. An RFP release is expected in February.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Harvard comprehensive plan (see <a href="#">website</a> )	Nora Beck	May 2014-Nov. 2015	Staff assistance	Project has been restarted, with public kickoff meeting scheduled for March 5. Staff working on existing conditions analysis.
<i>Huntley zoning update</i>	<i>Patrick Day</i>	<i>May 2015-Apr. 2016</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. RFP release expected in early February.</i>
Kane County health impact assessment (see <a href="#">website</a> )	Stephen Ostrander	July 2014-Mar. 2015	Staff assistance	CMAP staff finished draft report on potential health impacts of roundabouts versus conventional intersections, and worked with partners from Kane County and the Village of Carpentersville to prepare presentation of main findings to Village Board on February 3, in anticipation of Village's upcoming application for CMAQ funding.
Kane County transit plan implementation (see <a href="#">website</a> )	Trevor Dick	July 2012-Feb. 2015	Staff assistance	The report will be presented to the County Transportation Committee on February 17.
Lake County Route 53/120 land use plan (see <a href="#">website</a> )	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is underway. Draft Existing Conditions Assessment is under revision based on partner comments. Updated market projections and conservation, restoration, and mitigation priorities are complete. Corridor land use scenarios are in development. A Plan implementation strategy is being researched and developed. The IL Route 53/120 Corridor Plan Land Use Committee met for the fourth time on October 23, and the next LUC meeting will be held February 5.
Lake County / Round Lake Homes for a Changing Region project (see <a href="#">website</a> )	Stephen Ostrander	July 2014-Oct. 2015	Staff assistance	CMAP staff prepared comprehensive summary of all input gathered thus far from municipalities, Lake County, nongovernmental partners, and other key stakeholders. Main project team (CMAP, MPC, MMC, and Lake County Community Foundation) reviewed this input and the analysis conducted so far to begin formulating potential recommendations for Homes plan.
Lemont development review process analysis	Jake Seid	Jan.-May 2015	Consultant assistance	Consultant was selected for project in January following interview process. Project scoping will be completed in early February prior to project kick-off in late February.
Lyons comprehensive plan (see <a href="#">website</a> )	Jason Navota	July 2013-Feb. 2015	Staff assistance	Final plan has been reviewed by the Village and Steering Committee and is being formatted. Public open house was held on January 27, and public hearing and adoption are anticipated for February.

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McHenry County Comprehensive Economic Development Strategy	Jonathan Burch	Jan.-Sept. 2015	Staff and consultant assistance	The County Board adopted the resolution and signed the MOU in January. Scoping of consultant assistance is underway.
North Aurora comprehensive plan	Jack Pfingston	Jan. 2014-Apr. 2015	Consultant assistance	Draft plan elements currently under review.
North Chicago comprehensive plan (see <a href="#">website</a> )	Jake Seid	May 2014-Sept. 2015	Staff assistance	CMAP staff discussed existing conditions report with City staff in preparation for meeting with Steering Committee, which will likely occur in February. A public visioning meeting will be held in the weeks following the presentation of the existing conditions report to the Steering Committee.
Oswego-Montgomery-Yorkville shared services study (see <a href="#">website</a> )	Louise Yeung	May 2014-July 2015	Staff assistance	Currently supporting staff in developing and executing sharing agreements; drafting Shared Services Assessment report.
Park Forest zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	June 2013-June 2015	Staff and consultant assistance	No update for this month.
Pingree Grove comprehensive plan	Jack Pfingston	Aug. 2014-Aug. 2015	Consultant Assistance	Key stakeholder interviews and focus group discussions completed; market analysis was discussed by Steering Committee at January 29 meeting. Existing Conditions Report expected in February.
Regional truck permitting project	Jessica Gershman	Jan. 2015-June 2016	Consultant assistance	Project Steering Committee met on January 13, and scope was revised according to that discussion. RFP was drafted and is currently being reviewed by Steering Committee, with expected release in early February.
Richton Park zoning revisions	Jake Seid	Nov. 2014-June 2015	Consultant assistance	Consultant will complete stakeholder interviews and public workshops in January and February, and begin to assess the existing Zoning Ordinance and research best practices for the revised document.
Roselle comprehensive plan	Dan Olson	Jan.-Dec. 2015	Consultant assistance	Proposal scoring completed and interviews were held with finalists on January 27. Consultant selected by project team and submitted for approval to the February Board meeting.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Rosemont comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Oct. 2013-Mar. 2015	Staff assistance	Plan recommendations being drafted.
South Elgin zoning update	Jake Seid	Oct. 2014-May 2016	Staff assistance	Project kick off meeting with Steering Committee took place on January 21. In February, CMAP team will complete stakeholder interviews and begin process of reviewing existing plans and ordinances.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014-Mar. 2015	Staff and consultant assistance	The Chicago Jobs Council has completed a draft of its existing conditions report and sustainability matrix. CMAP is currently reviewing the drafts.
SSMMA Complete Streets plan	John O'Neal	July 2014-Aug. 2015	Staff assistance	Map book created for review by local jurisdictions in the South Council of Mayors. Meeting with Active Transportation Alliance/CCDPH and SSMMA staff held to discuss collaboration and formation of advisory group. Active Trans presented new map to bicycle group in Chicago Heights for review.
Steger planning priorities report	Jonathan Burch	TBD	Staff assistance	Scoping complete. Kickoff meeting anticipated for February.
Summit comprehensive plan (see <a href="#">website</a> )	Nora Beck	Dec. 2013-Mar. 2015	Staff assistance	Public Open House, scheduled for February 3, public hearing on draft plan scheduled for February 17.
UIC multimodal transportation plan (see <a href="#">website</a> )	Lindsay Bayley	June 2013-Mar. 2015	Staff assistance	Revised final draft under review by the Steering Committee, meeting planned for February 3.
Waukegan subarea plan (see <a href="#">website</a> )	Stephen Ostrander	Oct. 2012-Feb. 2015	Staff assistance	Steering Committee finished its final review on January 5. CMAP staff awaited final presentation to City Council for approval, as the City led preparatory discussion of the plan and implementation priorities with area aldermen, chambers of commerce, etc.
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	June 2014-June 2015	Staff assistance and small contract	No update.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-Oct. 2015	Consultant assistance	Duncan Associates held a Steering Committee meeting to kick off the zoning ordinance update on January 22, and a follow up meeting with the committee will take place on February 26.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Winthrop Harbor comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Sept. 2014-Sept. 2015	Staff assistance	Existing conditions analysis underway.
Zion comprehensive plan	Nora Beck	Feb. 2014-Mar. 2015	Consultant assistance	Consultant working on city-wide plan components for the comprehensive plan.

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